

Commission rates and Service charges (GST incl. in brackets)

> COMMISSION RATES

Flat rate	Gap cover invoices \$17.50 (\$19.25) Out-of-pocket invoices at \$13.00 (\$14.30)
Commission Rate	Gap cover and Out-of-pocket invoices 5% (5.5%) per invoice. Minimum charge \$8.00 (\$8.80) per invoice.

> ADDITIONAL CHARGES

Informed Financial Consent / Estimate / Quote

<u>Verbal/Email</u>	\$3.00 (\$3.30) This is a phone call to obtain verbal agreement or a generic email to the patient with a request for return confirmation.
<u>Individual Letter Form</u>	\$5.00 (\$5.50) This is a form emailed or mailed to the patient with item numbers and fee with a request for confirmation.
<u>Individual Letter Form with follow up</u>	\$6.00 (\$6.60) This is a form sent to the patient with item numbers and fee, asking them to sign and return to our office by a certain date. Follow up is required to get forms back in time, and confirmation to Doctor.

Informed Financial Consent / Estimate / Quote AND Prepayment

<u>Verbal/Emailed Prepayment</u>	\$5.50 (\$6.05) This includes phone call or generic email to patient, item numbers if whole fee, taking payment either by cheque, direct deposit or card 7 days prior to procedure, then a confirmation to doctor.
<u>Letter Prepayment</u>	\$6.50 (\$7.15) This includes mailing or emailing a personalised letter to patient outlining payment options, giving item numbers, follow up and taking payment either by cheque, EFT or card 7 days prior to procedure, with a confirmation to doctor.